CATEGORY: 3 Calculation Skill set: 3.3 Error Correction

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3.3.2 Identify and correct #####, #VALUE!, #NAME?, #N/A, #REF!,
#NUM!, #NULL! error values.
```

This is a large section, as we shall discuss each error value separately.

## 3.3.2.1 Identify error values.

In Excel, on the <u>E</u>dit menu, choose <u>G</u>o To, (shortcut: Ctrl+G or F5), click <u>Special</u> (this is only available if the worksheet is unprotected), select <u>F</u>ormulas, select only <u>E</u>rrors, and click OK.

## How to trace the cause of an error

351,689

A green triangle in the upper-left corner of a cell indicates an error in the formula in the cell.



In Excel 2002 and later, if you select the cell, the Trace Error button appears. Click the arrow next to the button for a list of options.

- Help on this error
- Show calculation steps
- Ignore error
- Edit in Formula Bar
- Show error checking options
- Show auditing toolbar

Search <u>Help</u> for 'Find and correct errors in formulas'. To get detailed help on each error value, search <u>Help</u> for ' Correct a ##### error', substituting the name of the error value for the hashes in that example.